



B"H

School Year – 2017-2018

Dear Parents,

Thank you for choosing the Emery & Mimi Green Chabad Preschool for your child. You have made a very important decision and we take our responsibility for your child very seriously.

Be assured that our teachers will provide your child with a safe, loving, nurturing and stimulating environment.

We are delighted that you have chosen to be a part of our Chabad Preschool family, and look forward to working together with you.

We appreciate you filling out the registration forms and returning them to the school office by the day your child starts. If there is anything we can do to assist you, please do not hesitate to call our office.

Sincerely,

Estie Chanowitz

Chabadftlauderdale.com

954 687 2523 or 954 733 5333

Our Mission

To provide the foundation upon which each preschool child will begin to actualize the unique gifts that Hashem has endowed them with and to nurture a joyful will to utilize these gifts to preserve and strengthen the Jewish nation.

The four Foundations of our Program

I Foundation for spiritual and Moral Growth

II Foundation for Intellectual Inquiry

III Foundation of Skills

IV Foundation of Knowledge

Foundation I: Foundation for Spiritual and Moral Growth

Love of Hashem and His Torah

Teshuvah and Fear of Hashem

Middos

Emotional Intelligence

Foundation II: Foundation for Intellectual Inquiry

Problem solving skills

Creativity

Creative Thinking

Inquisitive Thinking

Analytical Thinking

Foundation III: Foundation of Skills

Developmental Skills

Mathematical Concepts

Foundation IV: Foundation of Knowledge

Knowledge of Parsha and Jewish History

Yom Tov Laws & Customs

We teach Children, not curriculum

Our Philosophy:

Chabad Preschool offers a warm, creative, Jewish environment and we are pleased that you have chosen us for your child's first exposure of the world of discovery, exploration and learning.

At Chabad Preschool your child is special. Our teachers care for and are sensitive to your child's needs. They are experienced with preschoolers and are patient, loving and nurturing.

Chabad Preschool offers a unique blend of learning experiences. One of our most basic concerns is to help children develop social skill; to relate to each other in a friendly manner of communication and cooperation.

We use a hands on technique when teaching almost every topic, as children learn best when they can touch, try our see, hear, and do what they are learning.

We teach Jewish traditions such as Shofar, Talit , Mezuzah , Parsha etc... in a way that Preschool children can comprehend. We also encourage children to learn independently and become responsible adults.

Chabad Preschool provides excitement to our program by doing new things every day while providing a routine that the children are familiar with so that they feel comfortable.

We are always open to hear suggestions from the best experts, our parents, so that we are periodically amend and re-evaluate.

School Program – Times, Days, Ages:

Our 5 day program – Monday –Thursday 8:30-3:20 Friday 8:30-2:20

Fee Policy:

Upon registering your child/ren into the Chabad Preschool, there is a non-refundable registration fee. The balance of the tuition is to be paid in ten payments dated the first of the month, with the first payment being August.

A child is entered for the entire school year and no reduction of the full year's tuition can be made for absence, voluntary and involuntary withdrawal, or expulsion.

Since most of the school's costs are fixed and do not vary according to daily attendance, the school cannot issue refunds or credits for illness, holidays or family vacations.

Location & Entrance:

Our location is 6700 NW 44th street. Your child can be brought in and picked up at our main entrance. We have now installed a security system and entrance can only be accessed after ringing the bell during school hours.

Absences:

Please inform the school if your child will be absent for any reason.

Arrival:

Our school day begins at 8:30am. Parents are asked to walk their children into the classroom. Children must be received by their teacher. We cannot assume responsibility for a child that has not been turned over to the teacher. When dropping off your child, we encourage parents to leave within a few minutes. Children settle into their routine more comfortably once their parents leave.

It is very important that you bring your child to school on time each morning. If you will be arriving after 9:15, please see me in the office before entering class.

As soon as school begins, at 8:30am our teacher must be completely involved with supervising your children without any distraction. All conversations with teachers must be reserved for after school hours, except in case of an emergency.

Teachers arrive early so they can have time to set up their rooms and be completely ready for your child when he/she arrives. Please do not bring your children to school before 8:30.

Dismissal:

Children will not be sent home with any unauthorized person. The parent must send a signed note of consent if someone other than the authorized person is scheduled to pick up your child.

Dismissal is from 3:20-3:30

Friday dismissal is from 2:20-2:30

If a child must leave early, the school should be notified in writing or by telephone as early as possible.

This will enable the teacher to have the child ready and sent to the office on time. In every instance, parents must sign out their children at the office when leaving early and should not enter the classroom.

Tardiness for dismissal:

We understand that emergencies can happen, and we do our best to deal with exceptions when necessary. We ask that you keep in mind that staff needs to be elsewhere when sessions finish, and that we are not able to properly accommodate children after their scheduled pick up time. It is clear that this situation is upsetting to children and can ruin a perfectly fine day! Please be sure to be prompt.

Parents are asked to pick up their children on a regular basis on time.

Please call and let know the office you know you will be late and need your child to be in aftercare.

Pick up after 3:30 will be considered late pick up and there will be a \$5 charge per child for up to a half hour, \$7.50 for two children.

Late Fees – Per Child

Up to a half hour - \$5

Two Children - \$7.50

Past a half hour up to one hour - \$10.00

Two children - \$15.00

Integration during the first few weeks:

Some children in the 18 month old – 3 year old class have never been in a formal preschool setting before and may need some more time to integrate. Normal routines will begin after several days.

Injuries:

In the event of a minor accident (G-d Forbid), the following steps will be taken by the staff member who is closest to the injured child.

Staff member treats child.

Staff member phones the parent if she is unsure whether further medical treatment should be sought.

If parent is unavailable, child will be treated with the best of care at school or taken to the doctor.

Health:

We are concerned about the health of your child, therefore, teachers will wash their hands with soap after changing diapers and before touching food. They will likewise wash children's hands with soap after they use the washroom and before eating. A sick child has a difficult time learning and also constitutes a health hazard to others. Use the maxim "when in doubt, stay out."

A child is not permitted to attend school if he/she has a fever of 100 degrees or higher.

The child should be fever free (without aid of medication) for 24 hours before returning to school.

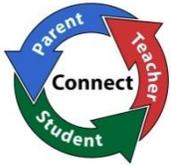
A child is not permitted to attend school if he/she has more than 1 diarrhea and/ or vomiting. The child should be symptom free for 24 hours before returning to school.

In case of contagious disease, please notify the school at once. All parents will be notified by the school when a child in the group has a contagious disease or rash. We must have a note from his/her doctor stating that the child is in good health before returning to school.

If a child has a severe cold and cough with nasal discharge that requires attention in excess of found times in 20 minutes, the child may not be in school.

If your child is found to have head lice, you will be called to pick him/her up so that the appropriate treatment can be administered. Upon returning to school, the director must check your child to ensure that all lice and nits have been removed. In order for your child to return to the classroom, a note from the director must be presented to the teachers. Children will periodically be checked for lice and nits.

If an anti-biotic is prescribed for an illness, the child should not be brought to school until he/she has been on the medication for 24 hours.



Please be aware that in order to protect children, our teachers are required by Florida State law to report suspected child abuse and /or neglect.

Apparel needs for children:

Please send in 2 complete, labeled change of clothing to be left in school.

Please keep in mind that your child will be engaged in messy crafts/ floor activities / water play. Play clothes are a must. If it would upset you to see paint on it, please don't let your child wear it.

Children still in diapers should be sent with an ample amount of diapers and wipes, labeled in a box or zip lock bag.

Please send in a thick mat for your child.

Children must wear fully closed sneakers with socks for playground safety. No sandals, open shoes, open sneakers or crocs are allowed.

Comfortable clothing will make your child's preschool experience more enjoyable.

Parent Communication:

Communication between parents and school is very important to insure that preschool is a meaningful and pleasant experience for your child. Most correspondence regarding school activities and changes will be via email or whats app. Please make sure we have a good email address for you on file. We also have a parent/teacher conference once during the year. Your teachers and the Directors are also always available to talk and discuss your child's progress.

Shabbat Party:

Friday is a special day at our preschool. On Friday we organize a Shabbat Party for the children. Every week a different boy and girl will be chosen to be the Shabbat Ima and Shabbat Aba. A note will be sent home in the beginning of the week informing you if your child was chosen.

Visiting during the day:

Visitors that come into school must stop by the office before going into the classroom.

When bringing lunch, or other items to your child during the school day, please bring them to the office.

Toilet Learning

Children do not need to be able to use the toilet independently to enter our program. When a child shows signs that they are ready to learn toilet independence, we will make it convenient for the child to use the toilet and provide help as needed. Parents can assist in toilet learning by dressing the child in underwear and loose fitting clothing that the child and caregiver can easily remove. Use of diapers is recommended during nap time. We will be available and helpful but will not hover or push children. We will not force a child to remain on the toilet or punish a child for wetting or soiling his/her clothing. Our school policy is to keep the door of the bathroom open while changing a child. All children will be instructed and assisted in washing their hands after using the toilet.

Lunch & Snack:

Please provide your child with a nutritious kosher dairy, meat or pareve lunch and drink daily. Please label your child's lunch box, thermos, utensils and containers. We do not allow the children to share their food since each family has their own standards etc... Please do not send any candy or sweets to school. Please also send a morning and afternoon snack.

Birthdays:

Classroom birthday parties are encouraged and are a really fun and exciting part of Preschool. Please speak to your child's teacher about the details and making the arrangements.

Mitzvah Notes:

Please send a mitzvah note daily. This is a note that tells us something special that your child has done. It's a great confidence booster as well as positive behavior enforcer.

Tzedaka:

Please send a coin for Tzedaka daily or a roll of pennies every once in a while. Tzedaka is part of our daily routine.

Behavior and Parent involvement:

When children are engaged and are productive behavior is usually not an issue. In the event that your child is having a behavior issue we will set up a meeting between the parent and teacher to set up a system that will work best for the child. We are on the same team as your child and our goal is for them to have a productive and positive learning experience.

Newsletters:

Newsletters are emailed once a week. Your comments and feedback are always welcome.

Parent Absence:

If, for any reason, parents will be away from home for any length of time, please advise the school. This is especially important if the absence is due to special conditions, such as hospitalization, which may be upsetting to the child. When teachers are aware of such conditions, they often can be of great help alleviating the child's distress.

School Records:

No child can be allowed into school unless they are up to date with immunization. These forms must accompany the registration forms.

Parents should notify the school right away if there is a change in address, email address and telephone number so we can have up to date records.

Parents are asked to read the "Parents Handbook" and sign that it has been read.

Student Name _____

I have read the Emery & Mimi Green Chabad Preschool handbook and fully understand what is expected from my child/ren and family, and what I may expect from the school including disciplinary and lateness policies.

Signed _____